

Job description and person specification

Job title: Project Manager – Blue Bioeconomy

Reporting to: Executive Board of BlueBio Alliance

8th November 2022





CALL FOR A PROJECT MANAGER

Reference: BLUE BIOECONOMY INNOVATION PACT BlueBio Alliance_PM

Job title	Project manager – Blue Bioeconomy
Reporting to	Executive Board of BlueBio Alliance
Location	Portugal, hybrid
Duration	2 years

BlueBio Alliance opens an international call to hire a Project Manager in exclusivity and full-time under the “Plano de Recuperação e Resiliência”.

Overview

Blue Bioeconomy Innovation Pact is supported by Next Generation EU funds. The overall project focuses on supporting and embracing the challenge of reindustrializing Portuguese industries through the integration of blue biotech solutions in value chains, leveraging the sustainable use of marine bioresources to increase added value through decarbonizing innovation.

The Blue Bioeconomy Innovation Pact aims to bring the Ocean to shelves by investing in seven sectors: biomaterials applications, bivalves production, marine-based textiles, sustainability in the food sector; scale-up of algae production; circular feed solutions and bioinformatics for the fishing sector. In addition, three transversal initiatives overarching aim at accelerating the development and commercialization of products and services of the sector: the Portuguese Blue Biobanks network, a digital platform for the valorization of marine co-products, and promotion of startups and SMEs’ growth and internationalization.

The Pact is a cross-cutting investment plan focused on adding value to national industries through the development, integration, and creation of sustainable innovative solutions. It meets the growing interest from companies and consumers to actively contribute to the UN Sustainable Development Goals (SDGs) and contributes to the EU Green Deal goal of climate neutrality by 2050.

Position Overview

BlueBio Alliance (BBA) is looking for a Project Manager who deals with the development and implementation of funded projects as well as direct assignments from funding entities.

Ideally, BBA is looking for a candidate who has already gained years of professional experience in developing and managing funded projects in the field of blue biotechnology. Background knowledge and/or experience in working with marine topics and especially science-business-policy communication is regarded as a key asset.

A key part of this role will be to manage and execute the tasks of the project and to make a positive contribution to the project’s success, working in a network of highly recognized institutions representing different ecosystems and sectors.

Primary responsibilities will include the management of the project - BLUE BIOECONOMY INNOVATION PACT, by working with a consortium to assess the objectives of the project.

Specific functions of the role will include:

1. Build synergies and relationships among all the players of the consortium and the blue biotech ecosystem in the promotion and dissemination of results and activities, showcasing events of R&D projects and technology transfer, while facilitating contact with blue bio companies’ technologies;
2. To promote blue bioeconomy through webinars and mentorship coordinated actions to accelerate the development of an innovative, inclusive blue bio-economy by enabling entrepreneurs to realize their sustainable, eco-friendly business ideas;
3. Promote and stimulate the growth and internationalization of new innovative SMEs and the participation of the Consortium in national and international conferences.

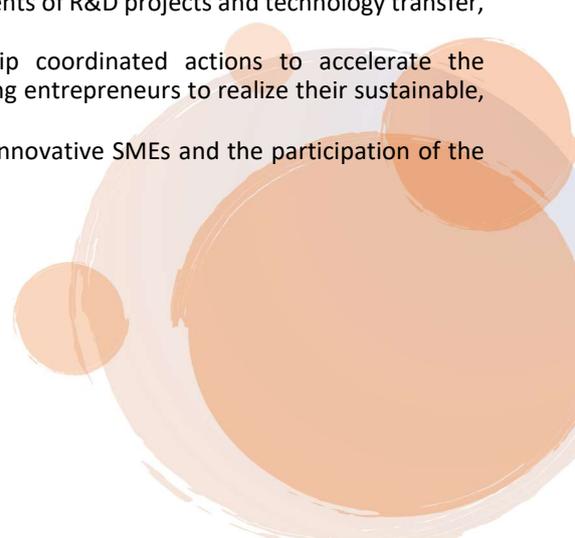
Starting applications: 8th November

Closing application date: 30th November

Type: Full-time

Location: Portugal, Europe

Starting date: January 2023





Admission Requirements/Profile of Candidate

Applicants may be any Portuguese nationality, foreign or stateless candidates that hold the following requirements:

1. Degree in Chemical/Biological Sciences or related fields (PhD, preferential);
2. 1 to 2 years of work experience in project management and blue economy (mandatory);
3. Bioeconomy ecosystem experience (preferential);
4. Highly motivated to work at in collaboration with multidisciplinary organizations;
5. Experience in the organization of events such as scientific conferences or international symposiums;
6. Good organization, communication and time management skills;
7. Dynamism and ability to perform different tasks; Excellent interpersonal skills and team work spirit;
8. Planning and organizational skills;
9. Fluency in Portuguese and English (written and spoken, mandatory);
10. Good IT skills and proficient Knowledge in workspace and data bases platforms and web domains;
11. Immediate availability (and availability to travel).

Our commitment to equality and diversity. We are committed to recruiting, promoting, and developing our people solely on the basis of their ability to contribute to project objectives, without regard to their gender, race, disability, religion, national origin, ethnicity, sexual orientation, age, or marital status. This diversity engenders a richer, more creative environment – one in which our people develop, and clients are served better.

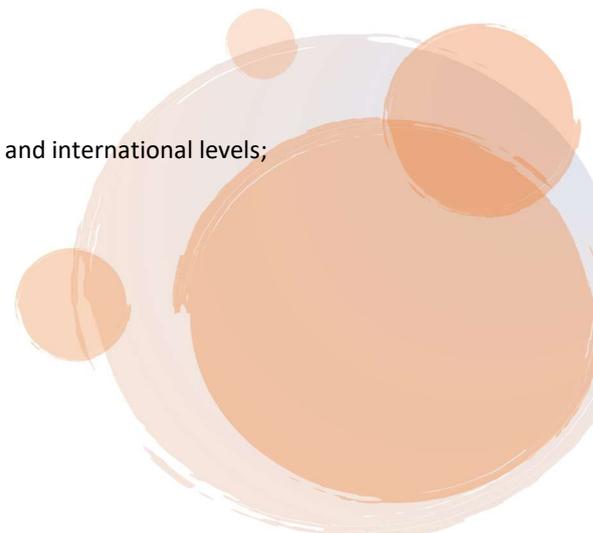
Key Responsibilities

1. Represent the organization in all activities and engagements;
2. Engage with all stakeholders to develop a good understanding of strengths and expertise in order to create solutions-focused collaborations;
3. Co-ordinate and support the internal steering group for the project, working closely with area teams and key sectors to optimize outcomes;
4. Develop and deliver a communication strategy that raises awareness of the project, the sectoral and business opportunities, whilst promoting a culture of collaboration and ambition;
5. Develop the expansion of a platform that centralizes a series of blue bioeconomy infrastructures and services in Portugal to ensure that companies and stakeholders have access;
6. Develop a priority list of the requests for use/exploitation of the national marine bioresources;
7. Develop a priority list of a mentoring database within;
8. Develop a priority list of relevant blue biotechnology solutions;
9. Create tools that support adequate matchmaking with the Portuguese business context and necessary tools to promote;
10. Prepare informative and compelling reports and deliverables, and talking at conferences and events;
11. Ensure appropriate compliance with all aspects of project governance, including finance and reporting;
12. Take responsibility for own learning and development.

Work Plan Activities

The work falls within the scope of leading activities of BlueBio Alliance:

1. Management and execution of the tasks of the project;
2. Interoperability;
3. Support for carrying out dissemination actions at national, European, and international levels;
4. Participation in events and work meetings related to the activities.





Preliminary Hearing and Final Decision

All candidates have 10 working days to respond. The panel's final decisions are pronounced within a period of 30 days from the application deadline.

Members of the Jury:

- Executive Director – Gonçalo Costa
- Member of the executive board – Catarina Pinto Correia
- Member of the executive board – Sónia Cruz
- Member of the executive board – Vítor Vasconcelos
- Member of the executive board – João Rito

Start Date and Workplace

The full-time employment contract is expected to start in January 2023 and will last only for the necessary execution period of the work plan previously described, which is estimated to have a predicted duration of 24 (twenty-four) months, until 31-12-2024. The work will be developed remotely and in person according to the necessary locations for its execution.

Application process:

Please fulfill the form with the documents (indicated below):

- a) Motivation Letter in English;
- b) Detailed CV in English.

You can also send the PDF format to the following e-mail: assessoria@bluebioalliance.pt, indicating the Reference of the position (mandatory).

Evaluation Criteria

First phase: Curriculum Analysis (85%) and Motivation Letter (15%). The curriculum will be qualitatively analyzed in what concerns its content and relevance for the tasks to be performed and the key responsibilities described. Based on the letter of motivation the interest for the activities to be performed (10%) and command of the English language (5%) will be evaluated. Mandatory criteria will be first considered for eligibility of candidates.

Second phase: The jury will select for the interview the 3 candidates who obtained in the first phase the highest ranking, with a minimum of 75%. The final classification will have a 50% weight of the first phase (CV and motivation letter) classification and a 50% weight for the interview. The jury shall deliberate by means of a roll-call vote based on the selection criteria. In the event of a tie, the decision will be the responsibility of the chairman of the jury. After the evaluation of all admitted applications, the jury will write a meeting minute with all processes of recruitment, evaluation, and selection including an ordered short list of approved candidates and their respective classification and final decision of the jury.

Results

All candidates will be notified by email.

Admitted and excluded candidates list and final classification list will be available for consultancy and prior hearing.

